

## **AGREEMENT (CONTRACT) ON SHARING PRIMARY RESEARCH DATA**

*This agreement on sharing primary research data regulates the provisions of data sharing and fundamental rights and obligations of the researchers involved in this process.*

*The content enclosed in parentheses provides guidance on additional information to be included in the agreement (contract). The material from this document may be integrated into a Memorandum of Understanding between the two higher education institutions or used as a stand-alone agreement.*

## Data Sharing Agreement

This agreement shall be concluded between \_\_\_\_\_ (specify the name of the data owner's institution) and \_\_\_\_\_ (specify the name of the institution accessing the data), hereinafter referred to as: data user.

### Data Description

Data that are subject to this Agreement (Contract) were collected within the research \_\_\_\_\_

The method of data collection was \_\_\_\_\_

Data were deposited in the repository \_\_\_\_\_, named \_\_\_\_\_ and under license \_\_\_\_\_.

The file format is \_\_\_\_\_ and includes the following information (record number, processing, repeated measurements, etc.).

### Intended use of data

1. The data will be used for (indicate which studies will be performed, their goals and expected outcomes).
2. The data recipient may / may not use the data for additional research without the approval or consent of the original data owner.
3. The data recipient may share, publish or distribute results based on the data obtained without the consent of the data owner, under the obligation to indicate precise metadata about the used data in the list of references.
4. The data recipient may not use the data for commercial purposes or in any way financially benefit from the data used.
5. The data recipient may / may not share the data with third parties without the consent of the owner.

### Data confidentiality

With this Agreement, the recipient of data undertakes that all personal data about the respondent will remain confidential and must not be, accidentally or intentionally, disclosed to unauthorized third parties.

The safeguards that have been taken to maintain the confidentiality of personal information are:

- Data anonymisation
- deleting part of the data
- restricting access to the part of the data related to the identity of respondent
- Other

*(Describe the measures taken to protect the personal data of the respondent)*

### **Data security**

(In case the data is not fully open)

Data security is ensured by setting an access code. This agreement enables the data recipient to receive a code that can be used to access the data stored in the repository \_\_\_\_\_. The code is \_\_\_\_\_.

Once the data has been downloaded, it is necessary to ensure their continued security by committing the recipient not to disclose the access code to third parties.

### **Data Sharing Method**

Primary data were deposited in a repository named \_\_\_\_\_ (name and link), with the following metadata \_\_\_\_\_ (specify the precise metadata) and under the following license \_\_\_\_\_.

Primary data will be cited in all publications resulting from their sharing as follows:

(Specify the author, year, file name, repository, identifier and / or locator).

The data will be retrieved from the repository where they were deposited as follows: (describe)

The recipient can access the data as follows (describe) and within (define deadlines).

The recipient hereby undertakes to dispose of the data as follows:

*(In case of publicly available data, there should be no restrictions, but in case of controlled access to data, define the limitations).*

## Term of Agreement

The validity of this Data Sharing Agreement shall commence on the date of signature. The Agreement shall terminate when all contractual obligations have been fulfilled.

Data Owner / Author

Name and surname

Institution

Address

Contact

Data recipient

Name and surname

Institution

Address

Contact